

JOB DESCRIPTION

Job title:	Dietician
Responsible to:	Barnet Federated GPs
Accountable to:	Operational Director
Day / Hours:	The service will run Weekday evenings and weekends. Shifts can be bided for monthly as bank work
Hourly Rate/Salary:	£24-£30p/hr

JOB SUMMARY

This is an exciting opportunity to be part of a multidisciplinary team providing diabetic care in general practice. This new service is running clinics in GP surgeries seeing patients from across a network of GPs who are not hitting their diabetic targets.

JOB RESPONSIBILITIES

- Provide individual and group education, nutritional and health assessments, counselling and teaching client focussed nutritional plans and behaviour change support
- Support patients in following their personalised diabetes management plans
- Participate in the development, implementation, monitoring and evaluation of Diabetes Education programs for individuals and client populations as determined by the needs of the local populations
- Work collaboratively to perform community nutrition needs assessments and identify barriers to following dietary advice.
- Participate in the planning, delivery and evaluation of the service.
- Maintain accurate and up-to-date clinical notes.
- Participate in team and staff meetings and other meetings and committee work as appropriate to support both service delivery and organisational goals.
- Work individually and collaboratively in the development and implementation of quality improvement initiatives and activities.
- Work in a manner that preserves privacy and confidentiality in accordance with GDPR regulations.
- Work in a manner that ensures client safety and minimizes risk to clients and colleagues
- Work in a manner that demonstrates self-reflection and personal accountability for work performance.

QUALIFICATIONS

- Undergraduate degree in foods and nutrition from a recognised university or equivalent
- Experience in diabetes education and care
- Demonstrated knowledge of clinical/nutrition guidelines appropriate for clients living with diabetes with the ability to recommend treatment protocols
- Experience in program development particularly development of group educational sessions, implementation, monitoring and evaluation
- Proficiency in the use of a personal computer and software programs including Microsoft Office, email and internet. Training will be provided to use EMIS
- Demonstrated ability to communicate effectively in English, both written and verbally.
- Experience working effectively with culturally and economically diverse populations.

CONFIDENTIALITY

- During seeking treatment, patients entrust us with, or allow us to gather, sensitive information in relation to their health and other matters. They do so in confidence and have the right to expect that staff will respect their privacy and act appropriately
- In the performance of the duties outlined in this Job Description, the post-holder may have access to confidential information relating to patients and their carers, Federation staff and other healthcare workers. They may also have access to information relating to the Federation as a business organisation. All such information from any source is to be regarded as strictly confidential
- Information relating to patients, carers, colleagues, other healthcare workers or the business of the Federation may only be divulged to authorised persons in accordance with the Federation policies and procedures relating to confidentiality and the protection of personal and sensitive data.

HEALTH & SAFETY

The post-holder will assist in promoting and maintaining their own and others' health, safety and security as defined in the federation Health & Safety policy, to include:

- Using personal security systems within the workplace according to Federation guidelines
- Identifying the risks involved in work activities and undertaking such activities in a way that manages those risks
- Making effective use of training to update knowledge and skills
- Using appropriate infection control procedures, maintaining work areas in a tidy and safe way and free from hazards
- Reporting potential risks identified

EQUALITY AND DIVERSITY

The post-holder will support the equality, diversity and rights of patients, carers and colleagues, to include:

- Acting in a way that recognizes the importance of people's rights, interpreting them in a way that is consistent with Federation procedures and policies, and current legislation
- Respecting the privacy, dignity, needs and beliefs of patients, carers and colleagues
- Behaving in a manner which is welcoming to and of the individual, is non-judgmental and respects their circumstances, feelings priorities and rights.

PERSONAL/PROFESSIONAL DEVELOPMENT

The post-holder will participate in any training programme implemented by the federation as part of this employment, such training to include:

- Participation in an annual individual performance review, including taking responsibility for maintaining a record of own personal and/or professional development
- Taking responsibility for own development, learning and performance and demonstrating skills and activities to others who are undertaking similar work

QUALITY

The post-holder will strive to maintain quality within the Federation, and will:

- Alert other team members to issues of quality and risk
- Assess own performance and take accountability for own actions, either directly or under supervision
- Contribute to the effectiveness of the team by reflecting on own and team activities and making suggestions on ways to improve and enhance the team's performance
- Work effectively with individuals in other agencies to meet patients' needs
- Effectively manage own time, workload and resources

COMMUNICATION

The post-holder should recognize the importance of effective communication within the team and will strive to:

- Communicate effectively with other team members
- Communicate effectively with patients and carers
- Recognize people's needs for alternative methods of communication and respond accordingly

CONTRIBUTION TO THE IMPLEMENTATION OF SERVICES

The post-holder will:

- Apply Federation policies, standards and guidance
- Discuss with other members of the team how the policies, standards and guidelines will affect own work
- Participate in audit where appropriate